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04-6-23-10

Memorandum Date: June 9, 2004
Order Date: June 23, 2004

TO: Board of County Commissioners

DEPARTMENT: Children and Families

PRESENTED BY: Alicia Hays, Department Director

AGENDA ITEM TITLE: ORDER AND RESOLUTION IN THE MATTER OF AUTHORIZING THE COUNTY ADMINISTRATOR TO SUBMIT A FOUR-YEAR IMPLEMENTATION PLAN TO THE OREGON COMMISSION ON CHILDREN AND FAMILIES FOR UP TO \$125,000 PER YEAR TO INCREASE POSITIVE YOUTH DEVELOPMENT ACTIVITIES AND COLLABORATIONS IN LANE COUNTY; AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO EXECUTE GRANT CONTINUATION DOCUMENTS, INTERGOVERNMENTAL AGREEMENTS, AND CONTRACTS RELATED TO THIS GRANT.

I. PROPOSED MOTION

MOVE APPROVAL OF THE ORDER AND RESOLUTION IN THE MATTER OF AUTHORIZING THE COUNTY ADMINISTRATOR TO SUBMIT A FOUR-YEAR IMPLEMENTATION PLAN TO THE OREGON COMMISSION ON CHILDREN AND FAMILIES FOR UP TO \$125,000 PER YEAR TO INCREASE POSITIVE YOUTH DEVELOPMENT ACTIVITIES AND COLLABORATIONS IN LANE COUNTY; AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO EXECUTE GRANT CONTINUATION DOCUMENTS, INTERGOVERNMENTAL AGREEMENTS, AND CONTRACTS RELATED TO THIS GRANT.

II. ISSUE OR PROBLEM

In January of 2004, Lane County was chosen to receive \$12,000 for an initial planning phase, and be eligible for up to \$125,000 annually for an additional four years, pending approval of the implementation plan by the Board of County Commissioners and the Oregon Commission on Children and Families. A large community collaborative in Lane County has developed this plan. As the dollar amount exceeds the County Administrator's authority to sign, the Board of County Commissioners must approve submission of the plan and grant authorization to

execute grant continuation documents, intergovernmental agreements, and contracts related to the grant.

III. DISCUSSION

A. Background

The Oregon Commission on Children and Families has been funded by the U.S. Department of Health and Human Services, Family and Youth Services Bureau (FYSB) since 1998 to develop policies and strategies to promote positive youth development in the youth service system and local communities. In September 2003, FYSB awarded Oregon a second five-year grant to sponsor a local/state collaboration pilot site to implement positive youth development activities. Lane County submitted a grant proposal, and was chosen as the pilot community.

Positive Youth Development (PYD) is a policy perspective that emphasizes providing services and opportunities to all young people in developing a sense of competence, usefulness, belonging and empowerment. PYD is an approach toward youth that builds upon their assets and potential and helps counter the problems that may affect them. The goals of the state/local collaborative pilot project are to increase opportunities and avenues for positive use of time, to increase opportunities for positive self-expression, and to increase opportunities for youth participation and civic engagement.

The implementation plan that has been developed features a three-track approach. The plan aims to support youth engagement and mobilization through structured community forums, to increase access to disenfranchised youth through specific supports and opportunities designed by and for runaway & homeless youth, Latino youth, and African-American youth, and to support county-wide leadership skills development for both youth and adults. This plan is to be submitted to the OCCF offices, and also submitted to FYSB. The state/local partners may be asked to engage in a negotiation to finalize the implementation plan.

On April 14, 2004, the BCC approved acceptance of the initial planning phase and award of \$12,000 (Order Number 04-4-14-7). At that time, the Department anticipated the opportunity to come back to the Board to present the implementation plan and seek approval for the four-year continuation. The Department also anticipated requesting that the County Administrator be delegated authority to execute any such grant continuation documents for the four years, dependent upon the final plan being substantially similar to that approved by the Board.

The steering committee that has been working on the implementation plan is continuing to refine and review the document. The final implementation plan will

be available in the Board Conference room by noon, Monday, June 21, 2004.

B. Analysis

1. What is the match requirement, if any, and how is that to be covered for the duration of the grant?

No, there is no match requirement

2. Will the grant require expenditures for Material and Services or capital not fully paid for by the grant?

No, all expenditures will be fully paid for by the grant.

3. Will the grant funds be fully expended before county funds need to be spent?

There are no county funds in the budget for this pilot.

4. How will the administrative work of the grant be covered if the grant funds don't cover it?

The administrative work of this grant will be covered primarily by existing positions in the Department of Children and Families (DCF). The implementation budget includes funds to support those positions.

5. Have grant stakeholders been informed of the grant sun-setting policy so there is no misunderstanding when the funding ends? Describe plan for service if funding does not continue.

All stakeholders understand that this grant ends in September 2008. DCF staff will work with the stakeholders to identify those activities and strategies that are shown to have positive impacts, and seek alternative funding sources through foundations and other grant opportunities.

6. What accounting, auditing, and evaluation obligations are imposed by the grant conditions?

This grant requires that regular progress, fiscal and monitoring reports be submitted every six months to the State OCCF. There may also be a requirement for the demonstration site to participate in an external evaluation funded by the Family and Youth Services Bureau (FYSB).

7. How will the department cover the accounting, auditing, and evaluation obligations? How are the costs for these obligations covered, regardless whether

they are in the department submitting the grant or a support service department? Does the department acknowledge that the county will need to cover these costs and it is an appropriate cost incurred by support service departments?

The implementation budget includes DCF staff support on grant administration requirements. The budget also includes funds for contracting with a local research consultant to create an evaluation plan, including funding options.

8. Are there any restrictions against applying the county full cost indirect charge?

Indirect costs as have been calculated according to the negotiated agreement with the federal government for DCF will be applied.

9. Are there unique or unusual conditions that trigger additional county work effort or liability, i.e., maintenance of effort requirements or supplanting prohibitions or indemnity obligations?

No, there are no unique or unusual conditions that trigger additional county work, effort or liability.

10. Grants involving technology issues require Information Services department review and approval prior to submission to the Board to ensure compatibility with existing county systems and development tools.

This grant does not have technology requirements that will impact existing county information systems or services.

11. Information Services department sign-off is required for all agenda items requesting funding for new or enhanced computer applications/systems that will interface with existing county systems/infrastructure.

N/A

12. If this is a grant funded computer/software applications project...

N/A

C. Alternatives/Options

1. Adopt the Order to authorize the County Administrator to submit the implementation plan and to execute continuation documents, intergovernmental agreements, and contract related to this grant.

2. Amend the Order.

3. Do not adopt the Order.

D. Recommendation

4. Option 1: Adopt the Order to authorize the County Administrator to submit the implementation plan and to execute continuation documents, intergovernmental agreements, and contract related to this grant.

E. Timing

The implementation plan is due in the OCCF offices in Salem on June 25th, 2004. Therefore, we request that the Board act to allow the application to be submitted.

IV. IMPLEMENTATION

Upon approval by the BCC, the implementation plan will be emailed and mailed to the OCCF offices in Salem.

V. ATTACHMENTS

Board Order

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDER No. ORDER AND RESOLUTION IN THE MATTER OF AUTHORIZING THE COUNTY ADMINISTRATOR TO SUBMIT A FOUR-YEAR IMPLEMENTATION PLAN TO THE OREGON COMMISSION ON CHILDREN AND FAMILIES FOR UP TO \$125,000 PER YEAR TO INCREASE POSITIVE YOUTH DEVELOPMENT ACTIVITIES AND COLLABORATIONS IN LANE COUNTY; AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO EXECUTE GRANT CONTINUATION DOCUMENTS, INTERGOVERNMENTAL AGREEMENTS, AND CONTRACTS RELATED TO THIS GRANT.

WHEREAS, Lane County was awarded \$12,000 for an initial planning year and up to \$125,000 annually for an additional four years, pending approval of the implementation plan by the Board of County Commissioners and the Oregon Commission on Children and Families, from the Oregon Commission on Children & Families for the Oregon Positive Youth Development Demonstration Project, and

WHEREAS, committed staff in many agencies and organizations in Lane County have been working to implement PYD strategies for many years and the collaborative partners are poised to take advantage of the opportunities this grant would provide, and

WHEREAS, the members of the steering committee have engaged in a significant planning process to develop an implementation plan designed to increase opportunities for positive use of free time, for positive self-expression, and for participation and civic engagement of the youth of Lane County,

NOW THEREFORE IT IS HEREBY RESOLVED AND ORDERED THAT the Board of County Commissioners authorizes the County Administrator to submit a four-year implementation plan to the Oregon Commission on Children and Families, and delegates authority to the County Administrator to execute grant continuation documents, intergovernmental agreements, and contracts related to this grant.

APPROVED this 23rd day of June, 2004

Bobby Green, Jr., Chair
BOARD OF LANE COUNTY COMMISSIONERS

ORDER AND RESOLUTION IN THE MATTER OF AUTHORIZING THE COUNTY ADMINISTRATOR TO SUBMIT A FOUR-YEAR IMPLEMENTATION PLAN TO THE OREGON COMMISSION ON CHILDREN AND FAMILIES FOR UP TO \$125,000 PER YEAR TO INCREASE POSITIVE YOUTH DEVELOPMENT ACTIVITIES AND COLLABORATIONS IN LANE COUNTY; AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO EXECUTE GRANT CONTINUATION DOCUMENTS, INTERGOVERNMENTAL AGREEMENTS, AND CONTRACTS RELATED TO THIS GRANT

APPROVED AS TO FORM
Date 6/14/04 lane county
Heidi Law
OFFICE OF LEGAL COUNSEL